

**AMENDMENT #2 to
MASTER AGREEMENT #7540**

1. This is Amendment No. 2 to Master Agreement No. 7540 (as amended from time to time the "Contract") dated August 16, 2017 between the State of Oregon acting by and through its Department of Administrative Services, Enterprise Goods and Services, Procurement Services ("DAS") for the benefit of the member states of the NASPO ValuePoint Cooperative Purchasing Program ("NASPO ValuePoint") and other Purchasing Entities ("Purchasing Entity"), Corporate Travel Management North America, Inc., hereafter called Contractor. DAS and Contractor may be referred to as "Party" or "Parties".

2. The Contract is hereby amended as follows (new language is indicated by bold and underlining and deleted language is indicated by strikethrough):

18. NOTICES. All notices required under this Agreement will be in writing and addressed to the party's Authorized Representative, as identified below or in the Contract. Mailed notices are deemed received 5 days after the post mark date when properly addressed and deposited prepaid into the U.S. postal service. Notices delivered by personal delivery are deemed received when delivered to the address specified for the receiving party's authorized representative. Contractor shall send to DAS copies of all notices that Contractor sends to Purchasing Entity.

Contractor

Name: Corporate Travel Management

Attn: ~~Tony Fuerte~~ **Karen McGilvray**

Title: ~~SVP-GM, Government North America~~ **SVP & GM - Pacific Region**

Address: 2925 First Avenue South, Seattle, Washington 98134

Contact Telephone Number: ~~206.674.4438~~ **1.206.674.4445**

E-Mail Address: ~~tony.fuerte@travelctm.com~~ **Karen.mcgilvray@travelctm.com**

DAS

Name: Kaliska King, CPPB, OPBC

Title: Procurement Analyst

Address: 1225 Ferry St SE, Salem, OR 97301

Contact Telephone Number: 503.378.5332

E-Mail Address: Kaliska.King@oregon.gov

3. Except as expressly amended above, all other terms and conditions of original contract are still in full force and effect. Contractor certifies that the representations, warranties and certifications contained in the original Contract are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

Certification: By signature on this Contract for Contractor, the undersigned hereby certifies under penalty of perjury that the undersigned is authorized to act on behalf of Contractor and that Contractor is, to the best of the undersigned's knowledge, not in violation of any Oregon Tax Laws. For purposes of this certification, "Oregon Tax Laws" means a state tax imposed by ORS 320.005 to 320.150 and 403.200 to 403.250 and ORS chapters 118, 314, 316, 317, 318, 321 and 323 and the elderly rental assistance program under ORS 310.630 to 310.706 and local taxes administered by the Department of Revenue under ORS 305.620.

**CONTRACTOR
SUFFICIENCY**

APPROVED AS TO LEGAL

By Amey

Not Required if exempt under OAR 137-045-0050

Title: SVP + CM Pacific Region.

Date July, 10, 2018

**APPROVED BY THE DEPARTMENT OF
ADMINISTRATIVE SERVICES (DAS)**

By [Signature]

Title: SPA

Date 7/10/18